

Overview and Scrutiny Committee

Annex 1 - Proposed Annual Forward Work Programme 2022/23

What is scrutinised by O&S each year

Topic	How often
<p>Service and Financial Planning Budget Scrutiny Panel</p>	<p>Budget Scrutiny Panel plus scrutiny of Service and Financial Planning reports for the following financial year</p> <p>(December and update in January 2023)</p>
<p>Performance Management Monitoring:</p> <ul style="list-style-type: none"> • Quarterly Revenue and Capital Budget monitoring forecasts (includes Financial Sustainability Plan update) • Quarterly Service Performance Management Monitoring (KPIs) • Reigate and Banstead 2020-25 (Corporate Plan) – Performance Report 2021/22 	<p>Quarterly</p> <p>16 June – Q4 2021/22 8 Sept - Q1 2022/23 8 Dec - Q2 2022/23</p> <p>2023 16 March – Q3 2022/23 15 June– Q4 2022/23</p> <p>1 meeting – June or July</p>
<p>Leader's Update</p>	<p>Twice yearly</p>
<p>Portfolio Holder updates:</p> <ul style="list-style-type: none"> • Organisation – Corporate Policy & Resources, Finance & Governance, Investment & Companies • People: Housing & Support, Leisure & Culture, Community Partnerships • Place: Planning Policy & Place Delivery, Neighbourhood Services, Economic Prosperity, Corporate Policy & Resources 	<p>Three times a year at three separate meetings</p> <p>13 Oct /19 Jan/16 March 2022</p>
<p>Companies Performance Updates</p>	<p>Twice yearly (partial Exempt)</p>

Environmental Sustainability Strategy update	Annually (Autumn)
Commercial Strategy update	Annually (Winter)
Policy Framework consultations	No new policy consultations in progress
Annual Community Partnership Scrutiny 'crime and disorder scrutiny'	Once a year - February
O&S Annual Forward Work Programme	March
O&S Annual report	March

Scrutiny Panels planned 2022/23

Budget Scrutiny Review Panel	30 November 2022
Local Plan Scrutiny Panel – Horley Business Park SPD	Date tbc

Member Suggestions – additional scrutiny topics - Overview and Scrutiny Committee 2022/23

Work of the Banstead Common Conservators.
Review of how greenspaces across the Borough are managed, such as the SSSI on Reigate Heath.
Work of Raven Housing Trust

O&S Meeting dates 2022/23

Seven O&S Committee meetings a year (plus 1 - Annual Community Safety Partnership Scrutiny) and Budget Scrutiny Panel, and Local Plan Scrutiny Panel (if required).

16 June (Election of Chair/Vice-Chair), 14 July, 8 Sept, 13 Oct, 30 Nov (Budget Scrutiny), 8 Dec, 19 Jan 2023, (23 Feb 2023 - Annual Community Safety Partnership), 16 March 2023

(As at 23 February 2022)